



## *Writs of Restitution*

### Intake Sheet

- ✓ Original Writ and copy for each named defendant, including “et al.” Contact info for attorney should be included on the Writs.
- ✓ “Request for Storage of Personal Property” form for each copy of writ, including one for the original. See RCW 59.18.312 for form language.
- ✓ Completed Sheriff’s Mandatory Eviction Data Form (available at <http://www.kingcounty.gov/safety/sheriff/Services/Evictions.aspx> or the Civil Unit’s public counter 516 3<sup>rd</sup> Ave Room W150, Seattle).
- ✓ Extension language: Writs good for 10 days should contain verbiage to automatically extend an additional 10 to 20 days. Writs good for 20 days should contain verbiage to automatically extend an additional 20 days.
- ✓ Evictions not covered under the Landlord/Tenant Act, RCW 59.18, require a Sheriff’s Indemnity Bond (\$5,000.00 minimum).
- ✓ Fee \$110.00, plus double mileage
- ✓ Access to common entrance of property (key or access code), if applicable